

Utah Planner

Vol. 29 No. 6

American Planning Association, Utah Chapter
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July/August 2003

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President's Message

*By Chuck Klingenstein, AICP
Utah APA Chapter President*

First of all, my thanks and congratulations to Sherrie Christensen (Circuit Rider, Mountainland Association of Governments) for running again as our Secretary and to Robin Cohn (SWCA) for running for Treasurer. Both ran unopposed which is not healthy in our democratic society however, they are excellent people who have and will continue to do fine work on your behalf.

In this issue you will find the amended Bylaws that Sherrie Christensen has worked hard on for the past nine months or so. The Board spent a fair amount of time reviewing and debating the changes that you now need to approve or not approve. Our current bylaws state.

ARTICLE 9 AMENDMENTS

- 9.1 **Amendment Proposals.** Bylaw Amendments may be proposed by the Executive Committee, or by a petition signed by a least five (5) percent of the Chapter membership.
- 9.2 **Presentation of Amendments.** Proposed Bylaw Amendments shall be presented in writing, by the Secretary, to all members of the Chapter, along with a return mail ballot to indicate approval or disapproval of the proposed amendments. Presentation of proposed bylaw amendments and return ballots shall be made at least thirty (30) days prior to the date required for the return of the ballots.
- 9.3 **Approval.** Amendments shall be adopted by a majority vote of those ballots returned.

Included in this issue is a summary of the proposed changes. All of the changes, indicated by the crossing out of the old language and the underlining of new language, are shown. Also included is a ballot where you will need to check off the appropriate box, place into a stamped envelope, and return to:

Kim Struthers, Teller Committee Chair
Lehi City Planning Department
99 West Main Street, Suite 100
Lehi, Utah 84043

On the weekend of June 27th – 28th several leaders of the Chapter President's Council were in town for their quarterly meetings. Nora Shepard (Summit County Planning) joined them on Friday and I was fortunate enough to join them on Saturday night. Their visit reminded me of the upcoming fall meetings in Chicago where I will be representing you as President of the Utah Chapter. The fall meetings are comprised of all the National APA's leadership also known as the Big 5:

2003 Utah APA Executive Board

President: Chuck Klingenstein, AICP
PSOMAS
(801) 270-5777

Vice President/Membership: Melissa Anderson, AICP
Salt Lake City Corp. (801) 535-6184

Secretary: Sherrie Christensen, AICP
Mountainland AOG (435) 783-6682

Treasurer: Soren Simonsen, AICP
Cooper Roberts Simonsen (801) 355-5915

Past President/Legal Committee: Neil Lindberg, AICP
Lindberg & Company (801) 553-6416

Professional Development: John Nepstad, AICP
Fehr & Peers (801) 261-4700

Program Committee Chair: Kirsten Whetstone, AICP
Park City (435) 615-5066

Legislative Committee Chair: Wilf Sommerkorn
Davis County (801) 451-3278

Awards Committee Chair: Phillip Hill, AICP
Midvale City (801) 567-7204

Education Committee/Historian: Gene Carr, FAICP
University of Utah (801) 581-6491

*Small Cities
Planning Official Development Officer*
Nicole Cline, AICP
Tooele County (435) 843-3160

Citizen Planner: Robin Cohn, AICP
SWCA Environmental Consultants (801) 322-4307

Newsletter Co-Editors: Mirinda Gibbons, Salt Lake County
Planning (801) 468-2818 mgibbons@co.slc.ut.us and Peter
Matson, Layton City Planning (801) 546-8524
pmatson@laytoncity.org

Article Submissions, Editorials, Comments: Mirinda Gibbons,
Salt Lake County Planning (801) 468-2818
mgibbons@co.slc.ut.us and Peter Matson, Layton City Planning
(801) 546-8524 pmatson@laytoncity.org

*Professional Affiliations/Western Planner Liaison/Conference
Coordinator:* Jay Aguilar, AICP
Cache Metropolitan Planning Organization (CMPO)
(435) 716-7154

Internet Webmaster: Aric Jensen
Davis County
Phone (801) 451-3278
FAX (801) 451-3281
E-mail: ajensen@ccpublicworks.com

Student Representative: Frank Lilly
Div. of Facilities Construction & Mgt.
(801) 538-3412

The Utah Chapter of the American Planning Association publishes the Utah Planner. Circulation is to APA members. The Utah Planner welcomes submission of original articles, editorial letters, and any other information of interest to both professional and citizen planners.

Please submit address changes to:
American Planning Association
122 S. Michigan Ave.
Chicago, IL 60603-6107
Tel: (312) 431-9100
Fax: (312) 431-9985

- National Board;
- AICP Commission;
- Divisions Council;
- Chapter Presidents Council; and
- Student's Council

I have not seen the agenda for the fall meetings but one item that I will be looking forward to is the budget. As I have mentioned to you before, it has been difficult for me to address your questions and concerns regarding the expenditures at the national level of APA. I have previously mentioned in my President's Message that the 2004-2005 Development Plan (see National's or our website to view the document) is now complete and the budget should be designed to implement the goals and objectives of that Plan. An area that I have heard much angst about has been in the area of member's services or "value received". At the Denver National Leadership meeting last spring, the Chapter President's Council and I were assured that we would receive additional comprehensive information regarding the budget. I will be looking for this information and I will make it available to you so that you can better understand where all of your dues are applied.

This is it for July and August. Jay Aguilar is busy trying to pin down a date for the fall conference. It is getting very difficult given all of the other conferences going on. Please enjoy your summer and my warmest regards to you and your families.

SUMMARY OF PROPOSED CHANGES TO CHAPTER BYLAWS

The Executive Committee of the Utah Chapter has been working over the past few months on updating the Chapter Bylaws. You will find in this month's newsletter a copy of the bylaws with the proposed changes. A vote of the membership is required to amend the bylaws and your vote is appreciated within the prescribed deadline. The Executive Committee has determined that the following changes are necessary and are briefly summarized here.

1. The current bylaws have conflicting articles as to how chapter elections are decided. The proposed change clarifies that a simple majority or a plurality of the votes cast on the ballots returned shall determine the winner of the election.
2. The duties of the past president were clarified to make this position more of a mentoring role to new presidents.
3. The use of electronic communication methods has been added to enable the committee to establish a quorum by electronic means (email, phone, etc.) thereby affording an opportunity for planners from all parts of the state to participate with the Chapter.
4. The definition of what constitutes a quorum was clarified to require a majority of the elected officers to be present in order to conduct the business of the Chapter.

**Utah Chapter
American Planning Association
2003 Official Bylaws Ballot**

Review carefully the Amended Bylaws enclosed with this issue of Utah Planner. If you have any questions regarding the amended bylaws, please contact any member of the Board listed in the front cover of the newsletter.

Please vote (clearly mark the appropriate space) to **Accept** or **Reject** the Amended Bylaws and return the completed ballot in a stamped envelope to:

Kim Struthers, Teller Committee Chair
Lehi City Planning Department
99 West Main Street, Suite 100
Lehi, Utah 84043

Ballots must be postmarked by Sept 20th, 2003

**ARTICLE 9
AMENDMENTS**

- 9.1 **Amendment Proposals.** Bylaw amendments may be proposed by the Executive Committee, or by a petition signed by a least five (5) percent of the Chapter membership.
- 9.2 **Presentation of Amendments.** Proposed bylaw amendments shall be presented in writing by the Secretary to all members of the Chapter, along with a return mail ballot to indicate approval or disapproval of the proposed amendments. Presentation of proposed bylaw amendments and return ballots shall be made at least thirty (30) days prior to the date required for the return of the ballots.
- 9.3 **Approval.** Amendments shall be adopted by a majority vote of those ballots returned.

BYLAWS

Accept Bylaws as Recommended by the Utah Chapter Board

Reject the Bylaws as Proposed

**ARTICLE I
GENERAL**

1.1 Name. The name of this organization is the Utah Chapter of the American Planning Association.

1.2 Purpose. The purpose of this organization shall be to advance the science, process and art of planning by facilitating discussions, exchange of views, and research regarding planning within the State of Utah, and to facilitate individual participation in the affairs of the American Planning Association.

**ARTICLE 2
MEMBERSHIP**

2.1 Eligibility. Any member of the American Planning Association (APA) whose address of record is within the State of Utah shall automatically be a member of the Utah Chapter. An APA member whose address of record is outside the State of Utah may also become a Utah Chapter member upon notification to the National APA office and upon payment of any applicable dues and assessments. Persons who are not members of APA are not eligible for Utah Chapter membership. It is the member's responsibility to notify the National APA office, which handles membership records.

2.2 Termination. Utah Chapter membership will be terminated upon termination of membership in APA. Chapter membership also may be terminated for failure to pay Utah Chapter dues and assessments. Utah Chapter membership may be reinstated upon payment of delinquent dues and assessments, subject to such conditions as may be established by the Utah Chapter.

**ARTICLE 3
FISCAL PROVISIONS**

3.1 Fiscal Year. The fiscal year of the corporation shall begin on the first day of July and end on the last day of June of the following year.

3.2 Budget. The President, with the assistance of the Treasurer, shall prepare a proposed budget for the fiscal year for the review and approval of the Executive Committee. The budget shall be based upon anticipated resources and a program of expenditures. The Executive Committee may adjust the budget during the fiscal year to meet changing conditions and needs.

3.2 Fiscal Transactions. The Treasurer shall be responsible for the proper collection of dues and other monies due the Chapter. Operating funds shall be deposited in any bank or financial institution approved by

the Executive Committee. Disbursements shall be made only in accordance with the approved budget, and shall require the signatures of at least two Executive Committee members on all checks and other instruments. All fiscal transactions other than those approved as part of the budget must first be approved by the Executive Committee.

ARTICLE 4 **CHAPTER MEETINGS**

4.1 Annual Meeting. The annual meeting of the Utah Chapter shall be held each year at a time established by the Executive Committee, usually at the annual conference. The purpose of the Annual Meeting shall be to receive the annual reports of officers and committees, and the transaction of other business. Notice of the meeting shall be sent to each Utah Chapter member in a publication of the Chapter, or by another communication, at least two weeks prior to the Annual Meeting. Notification of the Annual Meeting shall contain the place, date and time of the Annual Meeting.

4.2 Special Meetings. Special meetings of the Chapter membership to address specific issues may be called by the Chapter President or Executive Committee. Notice of special meetings shall be given in the same manner as for the Annual Meeting.

ARTICLE 5 **OFFICERS**

5.1 Chapter Officers. The Officers of the Utah Chapter, American Planning Association shall be a President, Vice President, Past President, Secretary, and Treasurer.

5.2 Election and Term of Office. In even-numbered years, the Chapter members shall elect a President and a Vice President. In odd-numbered years, the Chapter members shall elect a Secretary and a Treasurer. Nomination and election of officers shall be by the process set forth in Article 6, ~~with the majority of votes cast required for election to office~~. Officers are eligible for reelection, either to the same office previously held, or to another office. Officers shall assume office on July 1 of the year in which they are elected, and shall serve for two years and until a successor is elected and assumes office. The President, upon completion of the term of office, shall assume the office of Past President. The Past President, upon completion of the term of office, shall leave office, unless the President has been re-elected to another term of office, in which case the Past President shall continue to serve in that office for another term.

5.3 Duties and Responsibilities of Officers. The duties and responsibilities of the Chapter Officers shall be as follows:

PRESIDENT: The President shall preside at meetings of the Chapter Membership and of the Executive Committee; provide leadership on the development of Chapter policies; prepare an annual budget; create, appoint, and discharge Chapter committees as provided for in Article 7; represent the Chapter on the APA Chapter Presidents Council; and call meetings and perform other duties required by these bylaws or as are customary to the Office. Upon completion of the term of office, the President shall assume the office of Past President.

VICE PRESIDENT: The Vice President shall assist the President in the guidance and coordination of Chapter activities; preside and act in the absence of the President; serve as a member of the Executive Committee; perform such duties as may pertain to that office as assigned by the President and Executive Committee; and perform such other duties required by these bylaws or as are customary to the Office. In the event of incapacity, removal or resignation of the President, the Vice President shall assume the office of President and shall serve out the remainder of that term of office.

SECRETARY: The Secretary shall serve as a member of the Executive Committee; shall cause that the records of all meetings of the membership and the Executive Committee be kept; maintain an accurate list of the members of the Chapter; notify members of meetings; transmit to the Executive Director of the American Planning Association a list of all Chapter Officers (including addresses and telephone numbers) within thirty days of their election; notify the Executive Director of the American Planning Association of the results of all Chapter voting, and, in so doing, specify the quorum and the number voting for each candidate of "aye" and "nay" on each issue; transmit to the Executive Director of the American Planning Association at least one copy of each publication of the Chapter and the Chapter Annual Report; submit to the Executive Director of the American Planning Association proposed bylaw amendments as required by these bylaws; prepare a yearly Chapter summary to include a list of the officers, minutes of Executive Committee meetings, a list of Chapter activities, the budget and end of year financial reports, and any other information deemed appropriate by the President and Executive Committee; and perform such other duties as required by these bylaws or as are customary to the Office.

TREASURER: The Treasurer shall serve as a member of the Executive Committee; shall receive and disburse Chapter funds; collect Chapter dues and assessments not collectible by the national APA office; assist the President in preparing an annual budget; maintain accounts which shall be open to inspection by Officers and subject to audit; prepare periodic financial reports, to include current balance sheets, as required by the President and Executive Committee; prepare a yearly report for presentation to members at the Annual Meeting; and perform such other duties as required by these bylaws or as are customary to the Office.

PAST PRESIDENT: The Past President shall serve as a member of the Executive Committee; preside and act in the absence of the President and Vice President; advise the President and Executive Committee as called upon; perform such duties as may be assigned by the President and Executive Committee; and perform such other duties as required by these bylaws or as are customary to the Office. The Past President shall serve as a mentor to the new President and shall attend the National Conference and meetings with the President when deemed appropriate and necessary by the Executive Committee.

5.4 Removal from Office. Any Officer of the Chapter may be removed from office with or without cause by an

affirmative vote of two-thirds (2/3) of the Executive Committee.

5.5 Vacancies. A vacancy in one of the Offices of the Chapter shall be filled by the Executive Committee, except for the Office of President, in which case the Vice President shall assume the Office of President and create a vacancy in the Office of Vice President. Nominations for a Chapter member to fill the vacant office shall be made by the Executive Committee, after which a majority vote of a quorum of the Executive Committee is necessary to fill the Office. The replacement shall serve in the Office appointed for the remainder of the regular term of that Office and until a successor has been elected in accordance with the provisions of these bylaws. Any member filling an unexpired term of Office is eligible for regular election to that Office, or any other Office, for a full term.

ARTICLE 6 NOMINATIONS AND ELECTIONS

6.1 Election of Officers. In even-numbered years, the Chapter members shall elect a President and a Vice President. In odd-numbered years, the Chapter members shall elect a Secretary and a Treasurer.

6.2 Nominations. Each year, the Chapter President shall appoint a Nominating Committee as specified in Article 7. The Nominating Committee shall meet as appropriate and consider candidates from among the Chapter members for the Offices up for election that year. The Nominating Committee shall nominate at least one Chapter member for each Office up for election that year, and shall report its slate of nominees to the Executive Committee by March first, or as soon thereafter as is practical. Nominees shall be reported to the Chapter membership through a Chapter publication or by mailed notice by March 30, or as soon thereafter as is practical. Additional nominations may be made by a petition to the Executive Committee signed by at least ten (10) Chapter members in good standing by April 15, or as soon thereafter as is practical. All nominees must be Chapter members in good standing. The Executive Committee shall review the slate of candidates presented to it by the Nominating Committee and by petition, and upon finding that the nominees are Chapter members in good standing, shall certify the slate presented for preparation and distribution of ballots.

6.3 Voting by Ballot. A ballot containing the certified slate of candidates for Offices up for election that year shall be mailed (the committee may use email to supplement the voting process) to all Chapter members by May 15, or as soon thereafter as is practical. Chapter members may vote for any qualified person whether that person is listed on the ballot or not. Ballots shall be affixed with return postage, and shall be returned to the Chair of the Teller Committee no later than 5:00 p.m., May 31, or as soon thereafter as is practical.

6.4 Election Results. A candidate for Chapter Office shall be deemed to be elected to that Office by receiving a simple majority or a plurality of the votes cast on the ballots returned to the Chair of the Teller Committee by the deadline specified, as confirmed by the Teller Committee. In case of a tie, a flip of a coin witnessed by the members

of the Teller Committee shall determine the candidate elected to Office. Results of an election shall be announced to the Chapter membership through a Chapter publication, email and/or by mailed notice as soon as is practical following the count by the Teller Committee. Candidates thus elected shall assume Office on July first.

ARTICLE 7 COMMITTEES

7.1 Appointment of Committee Chairs. Unless otherwise designated, the President shall appoint the Chairs of all Chapter Committees. Committee Chairs shall be Chapter members in good standing.

7.2 Nominating Committee. The Nominating Committee shall consider and nominate candidates for Chapter Officers specified in Section 6.2 of these bylaws. The Nominating Committee shall consist of at least five (5) Chapter members, one of whom shall be the President. The Nominating Committee shall be appointed by the President with the advice and consent of the Executive Committee. The Nominating Committee shall have a reasonable representation from throughout the State, as far as is practical. Upon making its report of recommended slate of candidates to the Executive Committee, the Nominating Committee shall be dissolved.

7.3 Professional Development Committee. The Professional Development Committee shall advise the Executive Committee and Chapter members on matters relating to AICP certification; advise Chapter members who are also AICP members of the Institute's Code of Ethics and Professional Conduct policies; advise Chapter members and AICP members on the opportunities for continuing education and professional development; oversee the Chapter library; and develop programs that would further the professional development of Chapter members. The President shall appoint the Chair of the Professional Development Committee. The Chair of the Professional Development Committee shall be a member of AICP, and shall be designated and serve as the Chapter's Professional Development Officer. The Professional Development Committee Chair shall serve as a member of the Chapter Executive Committee. Members of the Professional Development Committee shall consist of AICP members selected by the Professional Development Committee Chair.

7.4 Program Committee. The Program Committee shall oversee the planning and execution of a variety of Chapter programs for the purpose of educating and developing Chapter members, and providing opportunities for Chapter members to meet and exchange ideas and information. Such programs shall include conferences, seminars, luncheon, and other formal and informal meetings. The President shall appoint the Chair of the Program Committee. The Program Committee Chair shall serve as a member of the Chapter Executive Committee. Members of the Program Committee shall be asked to serve at the pleasure of the Program Committee Chair.

7.5 Teller Committee. The Teller Committee shall receive and count ballots for election of Chapter Officers, in accordance with the provisions of Sections 6.3 and 6.4 of

these bylaws. The President shall appoint three (3) Chapter members who are not candidates for the Offices being voted upon to serve as the Teller Committee. The President shall designate one of the three as Chair of the Teller Committee. Upon reporting the results of the election to the Executive Committee, the Teller Committee shall be dissolved.

7.6 Standing Committees. Regular standing committees of the Utah Chapter shall include the following:

- (a) Awards Committee;
- (b) Education Committee;
- (c) Newsletter Editorial Board;
- (d) Professional Development;
- (e) Program Committee
- (f) Legislative Committee
- (g) Historian;
- (h) Small Cities;
- (i) Citizen Planner (Planning Official);
- (j) Professional Affiliations;
- (k) Webmaster;
- (l) Student Representation;
- (m) Legal Committee

The duties and functions of the standing committees shall be specified and assigned by the President and Executive Committee, in consultation with the committee chairs. Committees may be combined to more readily achieve the goals of the Executive Committee and Chapter.

7.7 Other Committees. The President may organize and appoint such other committees and committee chairs, as he or she may deem necessary and desirable to address the needs of the Utah Chapter and its members.

ARTICLE 8 EXECUTIVE COMMITTEE

8.1 Powers and Duties. The Executive Committee of the Utah Chapter, American Planning Association, shall manage the affairs of the Chapter generally and as specified in these bylaws. The Executive Committee shall adopt policies as necessary to guide Chapter affairs; adopt a budget annually for the Chapter; authorize expenditures consistent with the budget; approve the programs of the Chapter; put into effect the votes of the Chapter membership; and perform such other functions as are delegated herein or by the members of the Chapter.

8.2 Members. The Executive Committee of the Utah Chapter American Planning Association shall consist of the President; Vice President; Past President; Secretary;

~~Treasurer; Professional Development Officer; Program Committee Chair; the Student Representative; the Citizen Planner Representative; Awards Committee Chair; Education Committee Chair; Legislative Committee Chair; Newsletter Editor; and Small Cities Committee Chair~~ and those Committee Chairs named in Article 7.6. The Student Representative shall be appointed by the President, and shall be a Chapter member currently enrolled in college-level urban planning related courses. The Citizen Planner shall be appointed by the President, and shall be a Chapter member serving as an elected or appointed public official.

8.3 Meetings. Meetings of the Executive Committee shall be held at the call of the President, or at the call of a majority of the Executive Committee members. In each fiscal year, there shall be at least six (6) meetings of the Executive Committee. Notice of Executive Committee meetings shall be given to each member of the Executive Committee at least twenty-four (24) hours prior to the meeting.

8.4 Quorum. A quorum shall consist of a majority of chapter officers, as defined in section 5.1. Any additional chairs of any standing or optional committees shall make up the Executive Committee and shall all be entitled to voting on various actions. A quorum must be in attendance for the transaction of Chapter business. A quorum may be established through electronic means, for one or more members of the executive committee, and may utilize either telephone conference technology or electronic mail for the purposes of approving urgent matters of the Executive Committee as deemed necessary by the Chapter President.

8.5 Actions Without Meeting. An action may be taken by the Executive Committee without a meeting, if a reasonable effort has been made to contact each member of the Executive Committee, and if a written, electronic or oral consent is obtained from the majority of the Executive Committee members.

8.6 Vacancies. The President shall appoint a Chapter member to fill the vacancy in the Executive Committee as caused by death, resignation, inability to serve or any other reason, except that in the case of an Officer, the vacancy shall be filled in accordance with the provisions of Section 5.5.

ARTICLE 9 AMENDMENTS

9.1 Amendment Proposals. Bylaw amendments may be proposed by the Executive Committee, or by a petition signed by a least five (5) percent of the Chapter membership.

9.2 Presentation of Amendments. Proposed bylaw amendments shall be presented in writing (either by postal or electronic mail) by the Secretary to all members of the Chapter, along with a return mail ballot to indicate approval or disapproval of the proposed amendments. Presentation of proposed bylaw amendments and return ballots shall be made at least thirty (30) days prior to the date required for the return of the ballots.

9.3 Approval. Amendments shall be adopted by a majority vote of those ballots returned.



AWARDS COMMITTEE ACCEPTING NOMINATIONS

The Utah Chapter of the American Planning Association annually recognizes outstanding planning achievements and the significant contributions of individuals in the planning profession through an awards program. The Chapter is actively seeking nominations for the awards. If you know of a person, project, or plan that is worthy of special recognition, please fill out the enclosed application and submit it with the necessary documentation (see Application Procedures). Nominations will be accepted through 4:00 p.m. Friday, August 29, 2003. If you have questions on the awards or the procedures, please contact:

Phillip Hill, AICP
Midvale City Planning
655 West Center Street
Midvale, Utah 84047
801.567.7229 phone
801.567.0518 fax

TYPE OF AWARDS AND CRITERIA

Individual Awards are prestigious awards given to individuals who have demonstrated a contribution to the profession in the categories listed under Awards to Individuals.

Outstanding Achievement Awards are given for specific planning activities. Projects must have been completed no longer than 2 years before the date of submittal. They are presented based upon the criteria in each specific category, and innovativeness, transferability, quality, implementation and comprehensiveness.

Projects are not judged against each other but against the selection criteria. More than one project may receive awards in each category. Awards will be presented at the Utah APA Annual Meeting.

INDIVIDUAL AWARDS

Morris Johnson Award - Given to an individual who has made significant and unique contributions to planning in Utah over a long period of time. This award is not given annually, only when warranted.

Meritorious Planner - Given to an individual who has contributed to the planning profession over a long period of time. This award generally requires at least 20 years of service. This award is not given annually, only when warranted.

Citizen Planner - Given to an elected or appointed official who has supported planning in various ways through either their own time and effort or through supporting planning programs in local communities, the state, etc.

Outstanding Service to the Planning Profession - Given to an individual for his/her outstanding service through a one-time contribution or general support for the profession. No specific

length of service required.

Student Planner - Given to outstanding students enrolled in graduate or undergraduate course work leading to a degree in Planning or a related field such as Geography, Architecture, Landscape Architecture, Public Administration, Economics, Law, etc., who intend to pursue a career in Planning and who show promise in the field as demonstrated by overall GPA, letters of recommendation, and student or professional projects. This award is not given annually, but only when warranted.

OUTSTANDING ACHIEVEMENT AWARDS

Plan Development - Given for unique or innovative accomplishments in development of plans.

Plan Implementation - Given for a project, which resulted in unique or exceptional plan implementation.

Ordinance Development - Given for either an innovative concept or application of an ordinance.

Information Technology - Given for the innovative or unique use of information technology; e.g., video, computer.

Urban Design - Given for a project, which represents an outstanding feature of, or contribution to, urban design. The project could be either constructed and complete, or an approved plan. A completed project could be at any scale, while an approved plan should be a large, multi-faceted project.

Historic Preservation - Given for projects, ideas, concepts, papers, research, plans or ordinances that successfully promote the preservation of significant local, state or national historic resources or that contribute to a better appreciation of local, state or national history.

Journalism - Given for specific research, articles, broadcasts, etc., by the news media.

Unique Contribution - Given for any project, idea, concept, paper, research, etc., that is worthy of note, but does not fit into any other category.

APPLICATION PROCEDURES

The following information must be submitted with the official application from found on page 8:

Two copies of the narrative or principal report and one set of slides (max. of 10), photographs, video, model, or other supporting work. The narrative must not exceed two double-spaced, typewritten pages and should be clearly organized under the following headings or other appropriate headings:

I. Individual Awards

Professional Background
Nature of Contribution
Significance of Planning Field
(Other information as deemed necessary)

II. Student Planner

Background (school, program, career objectives)
G.P.A. and Three Letters of Recommendation
Project or Paper Representative of the Student's Work

III. Achievement Awards

The purpose and background of the project or program (incl. budget, time frame, setting, etc.). The unique or innovative characteristics of the project and its significance to the planning field and anticipated long-term benefits.

2003 APA AWARDS

OFFICIAL APPLICATION FORM

(Must be included with nomination)

1. PERSON OR PROJECT BEING NOMINATED:

2. CATEGORY OF AWARD:

3. NOMINATOR

Name: _____

Organization: _____

Address: _____

Phone: _____

4. CREDITS:

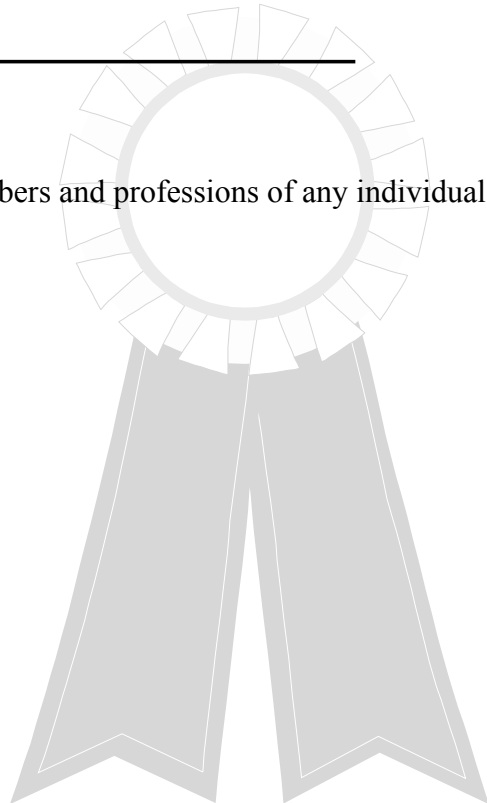
List on a separate sheet the names, addresses, phone numbers and professions of any individuals to be credited with significant participation in the project.

5. SUBMIT TO:

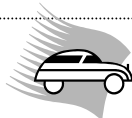
Phillip Hill, AICP
Midvale City Planning
655 West Center Street
Midvale, Utah 84047

6. DEADLINE:

4:00 p.m. on Friday, August 29, 2003



Planners on the Move



Kort Utley has left the Governor's Office of Planning and Budget. He will now work as the Assistant Deputy for Policy and Communications in the Office of the Governor. Kort can be reached at kutley@utah.gov

Sharen Hauri, a past member of APA, has moved from Swaner Design to a new position with the State of Utah in the Governor's Office of Planning and Budget. She will be working on a short-term project to help complete a socio-economic assessment that GOPB is producing with USU for the US Forest Service. She is contracted for a few months, but these are ongoing projects and she hopes to be there longer!

How Do We Approach Our Planning/Design Projects?

Adam Lankford, Manager, ProCube Consultants, Inc.

It seems to me that there are at least two different ways in which we plan/design everything, from a small site to a region. A project is either 1) formula driven or 2) process driven.

Formula driven planning/design is when a formula is applied without regard to context, original questions asked, or the planning/design process. When an urban streetscape is desired, one would look for a formula (such as shade trees every 40-feet on center) because that is a formula that has been used over and over again.

"Buzzwords" help create formulas. *Open space* is a good buzzword that has become very popular. We are quick to require open space in every residential development without stopping to think, "Does every residential development really need open space?" *New urbanism* is another buzzword. It has been said that new urbanism is formula driven; it's like dressing the child to look good, instead of teaching the child how to be good. Take a moment and ask yourself, "Does every home really need a front porch?"

Instead of using the planning/design process to discover an answer, we grab a formula and start stamping it on projects. This can be dangerous. It causes us to overlook issues such as context, economics, political will, social behavior, and good old imagination.

I am not saying that new urbanism is wrong or open space is not an important issue. I am just asking the question, formula or process driven planning/design? Should we be using our planning/design process as a way to discover new ways to approach and solve problems? Should we be looking into the original

questions asked for answers? If we are looking for standards, why not create a framework that will provide some consistency but still allow creativity and new ideas? This might be harder to accomplish for public sector planners enforcing city ordinances; but is there a way for a creative process to be used in the city process and still be fair and consistent with applicants?

The challenge is for us, as planners/designers, to be process driven and find creative solutions to projects rather than using the same old formulas over and over, while waiting for a new one to come along.

"Imagination is more important than knowledge." --
Albert Einstein

Calendar of Events 2003

August 5~8 Western Planners / Four Corners Conference, Golden Nugget Resort Las Vegas, NV

September 10~12 Utah League of Cities and Towns-Annual Convention in Salt Lake City

September 11~14 APA/AICP Fall Leadership Meeting, Wyndham Hotel, Chicago, IL

September 14~17 The American Public Transit Association Annual Conference

September 18~19 Utah Pathways and Trails Conference

September 19~20 AIA Utah Fall Conference

September 22~23 Utah Housing Coalition Statewide Conference

September 25~26 Main Street Conference in Richfield, UT

October 3~4 Utah Local Governments Trust Citizen Planner Seminar

October 8 Property and Land Use Conference

October 10~11 Utah League of Cities and Towns; University of Utah's College of Architecture & Planning Celebration

October 16~17 ULCT Groundwater Conference

October 16~17 12th Annual Rocky Mountain Land Use Institute Annual Conference, Denver, CO. Everyone on the APA mailing list will receive registration information in August. Please mark your calendars and watch www.law.du.edu/rmlui for the most up-to-date Conference information.

November 7~8 AIA Salt Lake Chapter Event

November 13~15 AIA Western Mountain Region Conference

Commuter Rail Returns to Utah

What Goes Around Comes Around

During the first half of the 20th Century, commuter trains were a common sight along the Wasatch Front in Utah. Passengers traveled to and from work between Salt Lake City, Ogden and Provo or to Lagoon. But the growth in popularity of the automobile led to the decline and eventual abandonment of rail in Utah.

For decades, the only transit option available was riding the bus. This changed in 1999 when the Utah Transit Authority (UTA) opened its first light rail line, the 15-mile Sandy/Salt Lake TRAX line through Salt Lake County. Just two years later, UTA opened the University Line, and the third light rail line will open September 2003.

We are thrilled with the success of TRAX and with the increasing popularity of public transportation in Utah," said John English, UTA General Manager. "Our communities and citizens are clamoring for more rail transit and now they want commuter rail."

The Planning Begins

The population in Northern Utah is expected to grow by almost one million people over the next 20 years. Historically, travel demand along the Wasatch Front has grown at a compounded annual rate of four percent each year. If this growth rate continues, the number of daily trips will double by the year 2020.



In the mid-1990s, the Wasatch Front Regional Council started the planning and feasibility studies to identify the best solutions for addressing this projected growth and transportation demand. In 1997, the studies concluded that commuter rail is a necessary component of public transportation along the Wasatch Front.

Then, in November 2000, voters in Salt Lake, Davis and Weber Counties approved a ¼-cent sales tax increase to fund transit. Although this tax increase indicated the growing support and desire for more transit, it came with a clear commitment from UTA to use the funding for more bus service, additional light rail lines, and commuter rail.

At the same time voters were approving the sales tax increase, UTA began negotiations with Union Pacific Railroad to eventually purchase 175 miles of rail rights-of-way spanning the Wasatch Front. In September 2002, UTA closed on the \$185 million deal that preserves valuable corridors not only for commuter rail, but also for other transit projects for decades to come.

This purchase is unique in that UTA owns the rail lines outright. Unlike most other commuter rail systems in the United States that share track with freight trains, there will be no service delays due to conflicting schedules. By owning the corridor, UTA will provide increased flexibility, reliability, ability to expand and a greater overall service to riders.

A Commuter Rail Project

In the spring of 2002, UTA initiated the environmental process for the first phase of commuter rail, an approximately 43-mile segment between downtown Salt Lake City and Weber County to the north. The project team is studying nine proposed station locations within this corridor, in Pleasant View, Ogden, Roy, Clearfield, Layton, Farmington, Woods Cross and two stations in Salt Lake City.



As part of the environmental process, the project team is carefully evaluating potential impacts to traffic, noise, wetlands, displacement and other considerations. The first series of public open houses

were held last November, with about 150 residents coming out to begin learning about the project, asking questions and offering their input.

The draft environmental document is scheduled to be ready for comment later this fall. UTA will then hold another series of public meetings at several locations along the corridor. Residents will be able to review the document, evaluate the alternatives, discuss the impacts and express any concerns or ideas they may have about the project.

After receiving input from the community and making corrections to the draft environmental document, UTA will submit the final environmental document to the Federal Transit Administration (FTA). The FTA will then issue a Record of Decision (ROD), indicating their approval for UTA to continue work on commuter rail. If the ROD is issued by the end of 2003, engineering and preliminary design work will continue and could potentially be completed in the fall of 2004 and construction would then begin. Pending the environmental and federal funding processes, UTA is scheduled to begin service on this phase of commuter rail in late 2007.

Public Outreach

One of UTA's primary goals is to make this truly a "community" rail project. "We want to involve the community in commuter rail from the very beginning," said Project Manager Steve Meyer. "By working with the public now, we will identify their transportation patterns as well as what they need and want in a commuter rail system."

To facilitate this communication effort, UTA has posted commuter rail information on its website, www.rideuta.com, initiated a Speakers Bureau that gives presentations to groups and organizations in the community, established a Policy Advisory Committee that includes elected officials and stakeholders along the corridor, and has started a proactive media relations campaign.

UTA has also created the Commuter Rail Integration Team (CRIT), a group of residents along the corridor who represent citizen and business interests in the project. The CRIT meets regularly with the project team to receive

updates and provide input about what the community might want or need in commuter rail.

Community Support

In a November 2002 telephone survey, 76 percent of residents in Salt Lake, Davis and Weber Counties said they are “very favorable” or “somewhat favorable” toward commuter rail. And when asked if they believe commuter rail will be a worthwhile expenditure of tax dollars, 78 percent of respondents “strongly agreed” or “somewhat agreed.” Fifty-six percent of the survey respondents said they are likely to ride commuter rail, and predicted riding commuter rail for a variety of purposes, including work, shopping, school, special events or other leisure and recreation activities.

Support from local communities along the corridor has been strong as well. Ogden has already constructed the Ogden Transit Center, an intermodal hub designed to include a commuter rail stop. Construction of the Salt Lake City Passenger Intermodal Center began last fall. The downtown hub will accommodate Greyhound, Amtrak, buses, and taxis and is the southern terminus of the current commuter rail project. Additionally, the other cities along the commuter rail corridor are already working to incorporate commuter rail into their city plans.

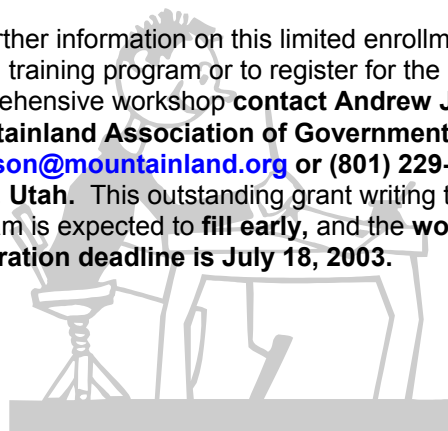
So after nearly a half-century, rail transit is making a comeback in Utah, and it looks like, this time, it's here to stay!

and writing a complete grant proposal, editing and submitting grant proposals, and surviving the proposal review process. Special attention is devoted to developing the technical components of grant proposals such as the statement of need, goals and objectives, project methods, project evaluation, project timetable, and proposed budget. This outstanding grant-writing workshop identifies sources of grant support and assesses trends in the funding environment. It teaches how to conduct a productive funding search using an extensive library of grant references provided at the workshop, and it shows how to formally query high-priority funders. The workshop reviews criteria that funders use in evaluating grant proposals and suggests strategies for avoiding common pitfalls in grant seeking. Techniques for developing an organization's grants infrastructure and for organizing the grant seeking effort are stressed.

Each grant-writing workshop participant receives the COMMUNITY SYSTEMS detailed 318+ page training/resource manual, which includes proposal-writing guidelines, a comprehensive review of essential grant funding references and tools, and essential background information for grant seekers. This is a hard-working, hands-on, how-to-do-it workshop, and each workshop participant develops a comprehensive grant proposal during the training session. Participants receive extensive individual consultation during the workshop as well as a follow-up critique of their grant proposals.

COMMUNITY SYSTEMS is an internationally-acclaimed research, consultation, training, and publishing organization which works with government, nonprofit and volunteer organizations, state and national associations, colleges and universities, and other public/private/independent sector systems throughout North America. COMMUNITY SYSTEMS works closely with government, foundation, corporate, and other funders in developing funding plans, grant application formats, grant review criteria, the skills of the grant review team, and in evaluating grant proposals. The workshop leaders have extensive experience as grant writers, grant consultants, grant reviewers, and master trainers in the grant seeking and grants management process.

For further information on this limited enrollment grant writing training program or to register for the comprehensive workshop **contact Andrew Jackson at Mountainland Association of Governments at ajackson@mountainland.org or (801) 229-3836 in Orem, Utah.** This outstanding grant writing training program is expected to **fill early**, and the **workshop registration deadline is July 18, 2003.**



Mountainland Association of Governments Sponsors Grant Writing Workshop

Provo, Utah—June 18, 2003—Government agencies, nonprofit organizations, colleges and universities, volunteer and grassroots groups, and other programs throughout the nation are increasingly using grants from diverse sources to address priority needs within our communities. With growing competition for government, foundation and corporate grant dollars, it is essential that organizations develop additional sources of grant funding and build highly refined grant seeking skills.

The comprehensive grant-writing training program **Get That Grant: Grant Writing from Conception to Completion** will be held in **Provo, Utah, on August 18-21, 2003.** This internationally acclaimed grant writing workshop is presented by COMMUNITY SYSTEMS of Bozeman, Montana, and conducted by Dr. Barbara C. Bader and Mr. Steven Carr.

This noted workshop addresses all aspects of successful grant seeking including developing and assessing proposal ideas, generating support for grant applications, designing

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